

# Vessel Documents Checklist

Harbor Master's Office, Port of Duqm

## **TO BE SUBMITTED 48 HOURS PRIOR TO VESSEL ARRIVAL**

Vessel/ Tug/combination name: ----- Vessel Type: -----

Flag: ----- IMO No. ----- Classification Society: -----

LOA: ----- GT: ----- Shipping agent: ----- ETA: -----

Certificate name	Applicability	Confirm certificate is valid		Expiry date	Remarks
Ministry of Foreign Affairs Letter	Survey Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Ministry of Agriculture Fisheries Letter	Fishing Vessels (fishing activity in Omani water)	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Diplomatic Clearance	Naval Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Insurance Letter	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Class Certificate	Vessels > 500 GT	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Registry Certificate	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
International Tonnage Certificate	Vessels > 24m in length	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Crew List	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Maritime Declaration of Health	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Crew Effect Declaration	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Last Port Clearance	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
International Ship's Security Certificate (ISPS Code)	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
ISM Safety Management Certificate	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Minimum of Safe Manning Certificate	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Navigation License	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
International Load Line Certificate	Cargo Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

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Cargo Ship Safety Radio Certificate	Cargo Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Cargo Ship Safety Equipment Certificate	Cargo Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Cargo Ship Safety Construction Certificate	Cargo Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
International Oil Pollution Prevention (IOPP) Certificate	Tanker	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
International Air Pollution Prevention (IAPP) Certificate	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Seafarers Insurance Coverage	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Ship Sanitation Control Exemption Certificate	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Oil Record Book (engine/cargo & ballast operations)	All Vessels with Gross Tonnage over 400 Tons / Tanker 150 Tons and above	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Shipboard Marine Pollution Emergency Plan	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Shipboard Marine Pollution Emergency Plan (SMPEP) (Chemical vessel only)	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Bunker Convention Certificate (Mandatory for vessels over 1000 GT, to maintain insurance or other financial security)	All Vessels	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

- The Vessel Master is responsible for the information given in the checklist.
- All statutory vessel certificates must be carried on-board and available for review.
- Any false declaration shall be subject to fine, in addition to reporting to Port State Control.

**Sign & Stamp**